

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Annual Public Board Meeting held on November 15, 2023 at the Catholic Education Center.

PRESENT:

Trustees: Paula Del Guidice
Elizabeth King
Colleen Landers
Denis Lincez
Steve Malciw
Fred Salvador
Glenn Sheculski
Stan Skalecki

Student Trustees: Elena Lionello
Sahayma Omenye

Administration: Tricia Stefanic Weltz, Director of Education
Daphne Brumwell, Superintendent of Education t/c
Jennifer Dunkley, Superintendent of Education
Keld Scott, Superintendent of Business

Staff: Michele Mahaffy, Executive Assistant and Recorder

Regrets: Martin Drainville

Guests: Michael Buhler, Pastoral Care Worker, NCDSB

A COMMISSIONING SERVICE

Director Weltz welcomed everyone to the Annual Board Meeting and presided over the commissioning service which included a prayer service.
Trustees cited and signed their *Declaration of Office* and *Oath of Allegiance*.

**Guests who were in attendance for the Commissioning Service departed immediately following the service.

B CALL TO ORDER – Tricia Stefanic Weltz, Director of Education

C ROLL CALL

MOVED BY: F. Salvador
SECONDED BY: D. Lincez

Resolution 23-95

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville

Carried

D PROCEDURAL BY-LAW

Director Weltz referred trustees to the proposed changes to the procedural by-law found in the *Board Package*. Three changes were recommended including the update of the date, a revised land and territorial acknowledgement and the elimination of the time restriction for chair and vice-chair. The trustees engaged in some discussion around the elimination of the time restriction. All in agreement to bring a motion forward later in the meeting.

E NOMINATION OF SCRUTINEERS

Superintendents Jennifer Dunkley and Keld Scott were appointed as Scrutineers, if required; Jennifer Dunkley as Chief Scrutineer.

F ELECTIONS

Director Weltz presided over the elections of Chair and Vice-Chair. Opening the floor to nominations, Trustee Salvador nominated Trustee Sheculski. No further nominations were heard at second and third call. Trustee Sheculski accepted the nomination. Director Weltz acclaimed Trustee Glenn Sheculski as Chair of the Board.

F.1 ELECTION OF CHAIR

Motion

MOVED BY:	F. Salvador	Resolution	23-96
SECONDED BY:	S. Skalecki		

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Glenn Sheculski as Chairperson for the period from November 2023 to November 2024.

Carried

Elections were held for the position of Vice-Chair. Trustee Skalecki nominated Trustee King. No further nominations were heard at second and third call. Trustee King accepted the nomination. Director Weltz acclaimed Trustee Elizabeth King as Vice-Chair.

F.2 ELECTION OF VICE-CHAIR

Motion

MOVED BY:	D. Lincez	Resolution	23-97
SECONDED BY:	C. Landers		

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Elizabeth King as Vice-Chairperson for the period from November 2023 to November 2024.

Carried

Director Weltz asked the Chair and Vice-Chair to take their seats at the front. The Board entered into the regular business of the November Public Meeting of the Board.

Chair Sheculski began presiding over the remainder of the meeting.

G DECLARATION OF CONFLICT OF INTEREST – Nil

H APPROVAL OF AGENDA

Motion

MOVED BY:	S. Skalecki	Resolution	23-98
SECONDED BY:	S. Malciw		

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

Carried

I APPROVAL OF MINUTES

Motion

MOVED BY: C. Landers
SECONDED BY: E. King

Resolution 23-99

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – October 18, 2023

Carried

J DELEGATIONS – Nil

K POLICY

K.1 B-8 Purchasing

Motion

MOVED BY: F. Salvador
SECONDED BY: P. Del Guidice

Resolution 23-100

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-8 Purchasing* at first reading.

Carried

K.2 B-9 Administrative Expenses

Motion

MOVED BY: D. Lincez
SECONDED BY: S. Malciw

Resolution 23-101

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-9 Administrative Expenses* at first reading.

Carried

K.3 E-20 Response to Tragic Events

Motion

MOVED BY: C. Landers
SECONDED BY: S. Malciw

Resolution 23-102

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-20 Response to Tragic Events* at first reading.

Carried

K.4 E-21 Indigenous Self-Identification

Motion

MOVED BY: E. King
SECONDED BY: D. Lincez

Resolution 23-103

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-21 Indigenous Self-Identification* at first reading.

Carried

K.5 F-1 Accessibility Standards

Motion

MOVED BY: P. Del Guidice

Resolution 23-104

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *F-1 Accessibility Standards* at first reading.

Carried

K.6 P-12 NCDSB Uniforms

Motion

MOVED BY: D. Lincez

Resolution 23-105

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-12 NCDSB Uniforms* at first reading.

Carried

L PRESENTATIONS AND REPORTS

L.1 Presentations

L.1.1 School of the Month: Sacred Heart School, Kirkland Lake– Tricia Stefanic Weltz, Director of Education

Director Weltz shared this month’s submission from Sacred Heart School in Kirkland Lake. The video presentation covered many aspects of life at the school including, academics, sports, and other school activities. The video was accompanied by a wonderful song named, themed, and created in the school’s honour by local musician Jamie Taylor.

The Chair thanked the school for their submission.

L.1.2 Pastoral Plan – Tricia Stefanic Weltz, Director of Education

Director Weltz shared a presentation regarding the launch of the NCDSB’s first Pastoral Plan – *A Place where we all belong*. The pastoral plan will live out over three years, with annual themes and focus areas to be celebrated across the district. The annual themes will serve as the basis for school and system-based projects, events, and activities. The annual themes will align with the liturgical calendar of the church, beginning during Advent each year.

Trustees engaged in a question-and-answer period with the presenter and thanked her and the Faith Committee for their great work.

L.2 Reports

L.2.1 Student Trustee – Monthly Student Report, Elena Lionello and Sahayma Omenye

The student trustees jointly presented their monthly student report which included the following:

- School Activities: Remembrance Day, Breast Cancer Awareness event and Halloween activities,
- Extracurriculars: OFSAA – Cross-country and Girls basketball
- Link Events: Link Retreat
- Co-op, SHSM, RYLA as well as Outdoor Ed. and Law class events

The Chair thanked Elena and Sahayma for their presentation.

L.2.2 Audit Committee - Nil

- L.2.3 Indigenous Education Advisory Council** – October 26, 2023 Meeting Update and Minutes.
Trustee Landers referred to her report contained in the Board Book. No questions or comments.
- L.2.4 Special Education Advisory Committee** – October 18, 2023 Minutes
Trustee Skalecki shared that there was no meeting earlier today and the October 18, 2023 Minutes were available for review in the *Board Package*.
- L.2.5 Supervised Alternative Learning** – Nil
- L.2.6 Transportation Committee** – Nil
- L.2.7 Program**
- L.2.7.1 Math Achievement Action Plan** – Daphne Brumwell, Superintendent of Education
Daphne Brumwell, Superintendent of Education presented an overview of the Math Achievement Action Plan, as required by the Ministry of Education. Informed by the Ministry's *Taking Action in Mathematics* framework, the plan must include three sections:
- i) All schools report to provide board-wide improvement efforts and results in mathematics
 - ii) Priority schools report to provide intensive improvement efforts
 - iii) Priority Schools Provincial key performance indicator report to provide intentional monitoring of student achievement
- She listed the schools that have been identified by the Ministry, in either grade 3 or grade 6, as priority schools based on the most recent EQAO math assessment results. She reported that targeted strategies must be implemented in the schools listed.
Trustees engaged in a question-and-answer period with the presenter and thanked her for the report.
- L.2.8 Business** – Keld Scott, Superintendent of Business
- H.2.8.1 Personnel Update**
K. Scott reviewed the Personnel Update provided to trustees. It included eight new hires and four resignations including the retirement of OHS teacher Dan Loreto in January.
- L.2.9 Director of Education** – Nil
- L.2.10 Chair/Trustees**
- L.2.10.1 January PD Session**
Chair Sheculski reminded trustees of the dates of the OCSTA January PD session January 18-20, 2024. Trustee Landers reminded trustees of the early bird deadline.
- L.2.10.2 Committee Membership**
Chair Sheculski referred to item 16 in the *Board Package*. He noted the current committee membership and requested that trustees send him their choices before the December Board meeting so that the membership list may presented at that meeting.
There was discussion amongst trustees and they agreed to forward their choices via email.

M Motions

M.1 Bank Signatures

MOVED BY: F. Salvador
SECONDED BY: D. Lincez

Resolution 23-106

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account computerized signatures, consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with the Director of Education or Superintendent of Business and/or Manager of Financial Services.

Carried

M.2 Line of Credit

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 23-107

BE IT RESOLVED THAT the Northeastern Catholic District School Board maintain the line of credit at the Royal Bank of Canada for three million dollars (\$3,000,000).

Carried

M.3 Procedural By-Law

MOVED BY: P. Del Guidice
SECONDED BY: S. Malciw

Resolution 23-108

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the changes to the Procedural By-Law, as presented.

Carried

N COMMITTEE OF THE WHOLE – Not applicable as there was no in camera session on this day.

O NEW BUSINESS – Nil

P CORRESPONDENCE – Nil

Q FUTURE MEETINGS

Regular Board Meeting – Wednesday, December 13, 2023 at 4:45 p.m.

R ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 23-109

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:11 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**


Chair of the Board


Secretary-Treasurer